



## WILDLIFE CLUBS OF SEYCHELLES CONSTITUTION

### 1.0 Status

- 1.1 The club will be registered as a non - profit making, voluntary (non - government) organisation, under the laws of the republic of Seychelles. it will be called "Wildlife Clubs of Seychelles".
- 1.2 Members will be open to any club which caters for children and students which meet the criteria for Wildlife Clubs of Seychelles.
- 1.3 The constitution will be published.

### 2.0 Objectives

- 2.1 The clubs aim to promote the conservation of the natural environment of Seychelles through environmental education, and through events, activities and publications which focus on the natural world.
- 2.2 The organisation aims to assist and train leaders to run wildlife clubs throughout Seychelles.
- 2.3 The organisation aims to provide resources and books for use by the wildlife clubs and their leaders.

### 3.0 Programmes

- 3.1 Awareness programmes will draw attention to particular topics.
- 3.2 Research and survey programmes will gather information on the natural environment of Seychelles.
- 3.3 Training Programmes will be aimed at wildlife club leaders.

### 4.0 Finance

- 4.1 Wildlife Clubs of Seychelles will seek financial support through fund - raising activities and sponsorship.
- 4.2 Membership fees may be set at each AGM or extraordinary meeting .
- 4.3 A bank account will be opened in the name of Wildlife Clubs of Seychelles. The chair - person and treasurer will be joint signatories. The secretary will be a signatory in the absence of one or the other.

## **5.0 Staff**

- 5.1 The association may recruit any staff as required, subject to Seychelles law.
- 5.2 Staff may be volunteers or may be paid under project or other financing.
- 5.3 All staff will be responsible to the chairperson of the Association.

## **6.0 Publications**

- 6.1 A magazine will be published at least once a year.
- 6.2 Occasional leaflets, newsletter and other publications may be published.

## **7.0 Liaison**

- 7.1 In order to fulfil its aims the wildlife Clubs of Seychelles will maintain good relationships with other relevant organisations, while remaining an independent body.
- 7.2 The wildlife Clubs of Seychelles will maintain links with schools, libraries, museums, and media in order to reach a wide public.
- 7.3 The Wildlife Clubs of Seychelles will maintain links with other conservation bodies in Seychelles and abroad.

## **8.0 Rules**

- 8.1 Member clubs will operate independently.
- 8.2 Member clubs will not conduct any activity which is harmful to the natural environment.
- 8.3 Wildlife Clubs of Seychelles will not be held responsible for activities carried out by member groups. Each group leader is responsible for the safety and welfare of the members in the group.
- 8.4 Member groups will abide by the rules of the organisation and work towards its goals.
- 8.5 Rules will be produced by the Executive Committee, adopted by the members, and circulated as and when needed.

## 9.0 Membership

- 9.1 Membership will be open to Wildlife Clubs who meet the agreed criteria.
- 9.2 A leader from each club will be eligible to:
  - a. Hold office on the committee
  - b. Vote at meetings.
- 9.3 All members will participate fully in Club activities and benefit from any resources or funding as appropriate.
- 9.4 Members may withdraw at any time (in writing).
- 9.5 The committee may refuse membership to any applicant who does not meet the agreed criteria. Reasons for this decision will be given in writing.
- 9.6 Member club and/or their leaders may be suspended / expelled if their conduct is judged to be unprofessional or their activities run contrary to the objectives of the clubs.
- 9.7 Ex -members or applicants who have been refused membership may not use the name, logo or any of the facilities of Wildlife clubs of Seychelles.

## 10.0 Meetings

- 10.1 The Annual general Meeting (A.G.M) will normally be held in the beginning of each year.
- 10.2 The committee will be elected at the A.G. M.
- 10.3 The accounts will be audited and approved at the A. G. M.
- 10.4 An Annual report will be presented at the A.G.M
- 10.5 A plan for the coming year will be proposed and agreed at the A.G. M.
- 10.6 Any Other Business will be dealt with at the A.G. M.
- 10.7 Extraordinary General Meetings may be held at any time to deal with any relevant matter.
- 10.8 General meetings will take place on a regular basis to discuss plans and activities.
- 10.9 When voting takes place at a meeting and decisions are taken, a quorum must be present. Under Seychelles law this means at least one seventh of the membership must attend.
- 10.10 Voting shall be by show of hands and each member club present has one vote.

## **11 Executive Committee**

11.1 The Executive Committee will consist of at least six members who are elected at the A. G. M.

11.2 The executive Committee will comprise at least the following positions;

11.3 Chairperson, Vice Chairperson, Secretary, Magazine Editor, Programme coordinator and Treasurer.

11.4 The Executive Committee may transact business by correspondence with the members instead of a meeting.

11.5 The Executive Committee may set sub - committees to manage any particularly project. Sub committees to members and co -opted non - members who can offer help.

11.6 At Executive Committee meetings a quorum shall be 3/5 of the committee under Seychelles law.

11.7 Voting will be by a show of hands.

11.8 All committee members have one equal vote.

## **12.0 Accountability**

12.1 The accounts of the club will be audited by an accountant.

12.2 Proper accounts and records will be kept.

12.3 Records of meetings, membership and accounts shall be open to inspection by the members upon request.

12.4 The auditor for each year will be appointed at the A. G. M.

## **13.0 Amendments**

13.1 Amendments to the constitution may be made at any time, subject to Seychelles law, and after a vote by quorum of the members.

## **14.0 Dissolution**

14.1 Wildlife Clubs of Seychelles can be dissolved at any time, subject to a vote by a quorum of the members.

## **15.0 Use of the Name and Logo**

15.1 The name "Wildlife Clubs of Seychelles" and its logo are reserved for this society. Affiliated clubs must use the logo with the words "affiliated member" attached.